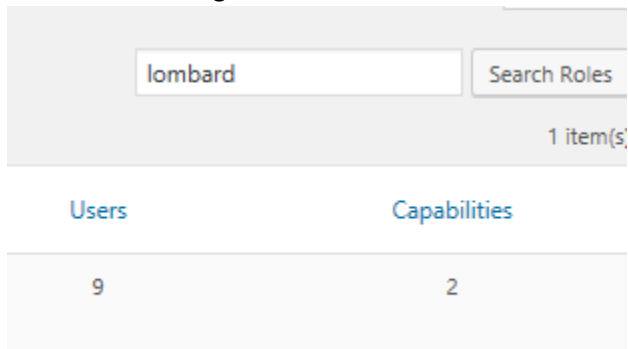


How to Change a Chapter Name

There are a few areas that need to be updated for this to happen:

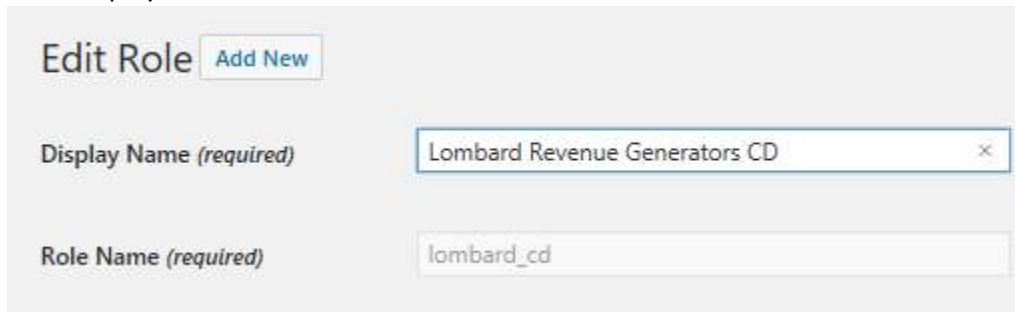
- State Page
- Chapter Page
- Role Name

1. From Dashboard, go to Roles
2. Search for existing role name



Users	Capabilities
9	2

3. Edit "Display Name" to new name.

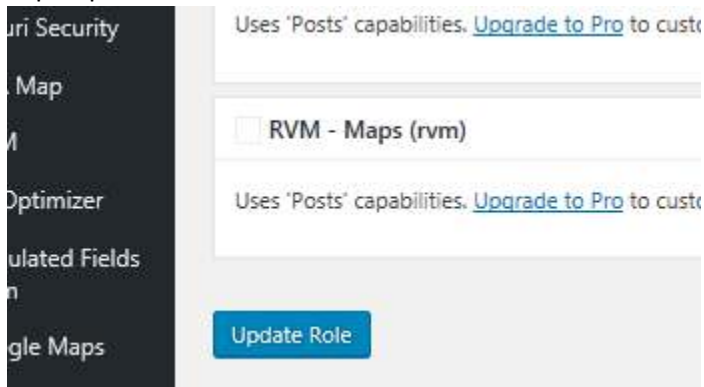


Edit Role [Add New](#)

Display Name (required)

Role Name (required)

4. Tap "Update Role"



[Update Role](#)

5. Go to "Find a Chapter" page, select state page, then tap "Edit Page".
6. Select chapter link and start typing new name.

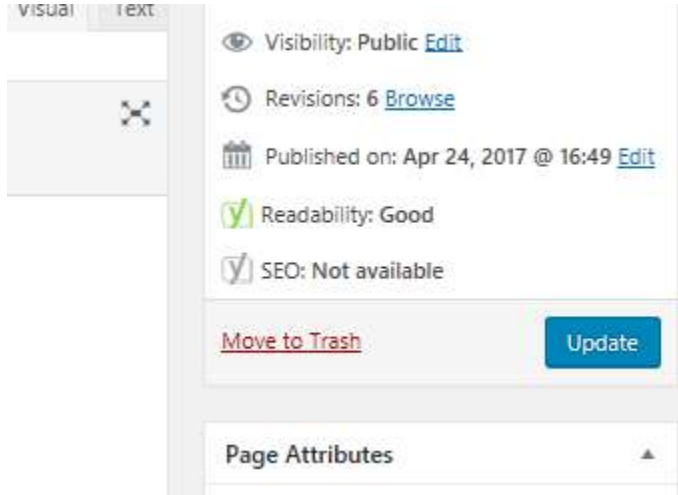
Chapters

- [Lincoln Park WD](#)
- [Lombard Revenue Generators CD](#)

[leadsclub.com/...ectory/illinois/lombard-cd](https://leadsclub.com/directory/illinois/lombard-cd)  

- [South Naperville WD](#)

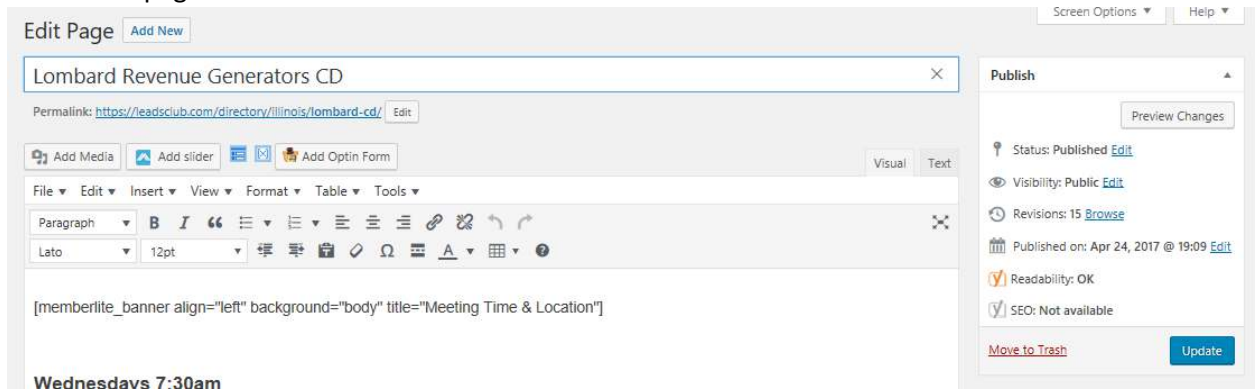
7. Tap “Update”.



8. Go to chapter page.

9. Select “Edit Page”.

10. Rename to page name.



11. Tap “Update”.

12.